

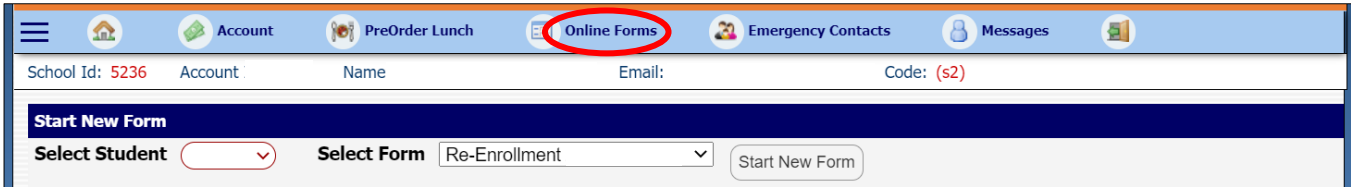
ENROLLMENT INSTRUCTIONS FOR CURRENT FAMILIES

Current families should use the PraxiSchool Parent Portal to re-enroll current students or to enroll a new student.

Step 1: Log into the Parent Portal - https://app.praxischool.com/parent_login.php?s=5236

Step 2: Complete the Re-Enrollment Form (current students) or New Student Enrollment Form (new students)

- Click "Online Forms"
- To re-enroll a current student, select that student's name and choose "Re-Enrollment" from the Select Form menu
- To enroll a new student, choose "Enroll a New Student" from the Select Form menu. Don't worry about which student name is showing under the "Select Student" box.
- Click on "Start New Form"



- Complete all sections on the form.

A red * indicates a required field.

You can save your application and return to complete it later by clicking on "Pause & Continue Later."



Step 3: Submit the Application & Pay the Enrollment Fee

- Click on "Submit Form"

- Pay the Enrollment Fee:

Online: Change the amount to \$100 and complete the required name and payment information.

OR

By Check: Click "No Payment." Checks should be made payable to Kraybill Mennonite School and can be mailed to Kraybill or dropped off at the office during normal business hours.

- Click "Confirm" followed by "Process & Submit Form" on the popup screen, or if you selected "No Payment," then click "Accept Charge & Submit Form."

You should receive a confirmation email after submitting your re-enrollment form.

